ASCC 1/29/16

385 Bricker Hall 8:30-10:30am

Approved Minutes

ATTENDEES: Aski, Bernhagen, Bitters, Craigmile, Daly, Fink, Haddad, Hawkins, Heysel, Hogle, Jenkins, Lam, Li, Liu, Roup, Ruiz, Smith, Taleghani-Nikazm, Vaessin, van Bladel, Vankeerbergen

AGENDA:

1. Approval of 12-11-15 minutes
	* Aski, Lam, unanimously approved
2. Revision NELC PhD (guests: Kevin van Bladel & Morgan Liu)
	* A&H Chair
		+ Making changes based on new faculty and the changing demographic of the student population.
		+ Creating flexibility in the curriculum by emphasizing final qualifications rather than requirements by track. This will be monitored by faculty advisors and language exams.
	* NELC guests: the changes resemble leading programs at other universities.
	* Timeline of approval
		+ After ASCC the proposal will go to the Graduate School and the Council on Academic Affairs.
	* A&H Panel Chair Letter, Craigmile, unanimously approved
3. Panel updates
	* NMS Panel
		+ Animal Science 2300H approved with contingency.
		+ Biology 1141 approved.
			- Being offered as distance learning.
		+ Math 6501 approved.
		+ Math 6502 approved.
		+ Math 7121.01 approved.
		+ Math 7121.02 approved.
		+ Math 7161.01 approved.
		+ Math 7161.02 approved.
		+ Math 7221.01 approved.
		+ Math 7221.02 approved.
		+ Math 7412.01 approved.
		+ Math 7412.02 approved.
	* SBS Panel
		+ Communication 3403 approved with contingency.
			- If the course can count toward the major, as an elective, a curriculum map would need to be provided. However, if the course can only be applied to the upper division requirements for graduation then a curriculum map is not required.
				* The Journalism program has never had a curriculum map. They are now developing one.
			- Based on the proposal, it is not clear if the course can count toward the major or not.
		+ Communication 4221 approved with contingency.
		+ Psychology 7899 approved.
		+ Sociology 7753 approved.
		+ Sociology 8802 approved with contingency.
	* A&H Panel
		+ ACCAD 5301 approved with contingency.
		+ Art Education 5798.02 approved with contingency.
		+ Art Education 7708 approved.
		+ MRS 4217 approved with contingency.
		+ Pharmacy 2367 approved with contingency.
			- The title needs to be confirmed as it is different in curriculum.osu.edu and on the syllabus.
				* Committee discussed the importance of 2367 courses including “writing” in the titles to prevent curriculum drift and to provide more transparency for students.

Could consider creating a rule in the future that all second level writing courses include “writing” in the title.

* + - * + The feedback to the department already requested that they update the title. Could contact the department to provide more guidance based on this discussion.
		- Russian 7150 approved with contingency.
		- Russian 8150 approved.
		- Theatre 5731 approved with contingency.
	+ Assessment Panel
		- Continued reviewing the GE assessment reports. Closing the loop of the assessment process is one area that needs to be improved in the assessment reports.
		- Most reports are unclear as to what the criterion is for successful achievement. General statements are given that the course has met the GE expected learning outcomes.
			* Even if the students are achieving at high levels, we still need to be looking for continuous improvement.
1. Possible Inclusion of Full QM Rubric in ASC Curriculum and Assessment Manual
	* The Quality Matters rubric would be helpful for faculty that do not take the QM course but are proposing an online course.
	* Several universities use the QM rubric.
	* Suggestion: include the QM rubric in the ASC Curriculum and Assessment manual.
	* Edit the language to be included in the manual.
		+ “ASC units should contact Mike Kaylor. Units in other colleges should contact ODEE or their own support team.”
	* SBS Panel concern: issues with exam security not being addressed in proposals.
		+ Feedback to units should ask whether they are aware of this concern and connect with ODEE to address it.
	* Data is currently being gathered by ASC Tech to evaluate online course offerings.
	* Suggestion: have a workshop to discuss online courses.
	* The proposal states that there will be a 20+ page appendix but in order to not increase the size of the ASCCAS manual, there should be a link instead.
	* Concern: the QM rubric states that it is copyrighted and must have written permission from Quality Matters to copy or duplicate.
		+ Could ask permission from Quality Matters.
		+ Discuss with Mike Kaylor and/or ODEE to see if the university already has an agreement with QM.
	* Informally approved the proposal to move forward with including the QM rubric in the ASCCAS manual dependent upon the discussion with Mike Kaylor and ODEE regarding the QM copyright.
2. A&H Panel Workload
	* Recommendation to create two A&H panels to split the workload in order to expedite the review process.
		+ Would need to determine how to populate the Panels with ASC Senators.
		+ Departments that submit a lot of proposals should be requested to have a faculty member from their department to sit on the panel.
	* Although not ideal, if necessary, the Panel could meet over the summer in order to review proposals to lessen the workload for the Autumn term.
	* This recommendation will need to be presented to Dean Manderscheid and approved by the ASC Senate.
	* **Vaessin, Aski, unanimously approved to propose that a second A&H Panel be established.**